

**Knights Landing Fire Protection District**  
**P.O. Box 578**  
**Knights Landing, CA 95645**  
**MINUTES – March14, 2022**

**YOLO COUNTY REGULATIONS CONCERNING COVID-19 PROTECTIONS WILL BE FOLLOWED.**

The Board of Commissioners of the Knights Landing Fire Protection District met in a regular session on March14, 2022 at the Knights Landing Fire Station. Commissioner Dan Gamez called to order at 5:37 P.M.

Commissioners present: Dan Gamez, Willie Morales and Raul Cervantes.

Absent: Raymond Bivert

Also present: Martin Jones, Fire Chief (by phone), Mike Vogl, Assistant Fire Chief, Sheryl Salgado, Clerk, Eric Zane, Chief Springlake Fire District “City of Woodland, Cheri Rita, Chief for West Plainfield Fire Protection District, Richard Guarino, Commissioner for West Plainfield Fire Protection District and Christine Crawford, LAFCo.

Introductions and Public Comment: Introductions of all present. No other public comment.

LAFCo MSR Update, Christine Crawford Discussion and Possible Action: Christine Crawford presented the Draft Recommendation for Discussion. She also shared that Eric Zane and Cheri Rita is part of the LAFCo sub-committee working with her on the MSR. She has been meeting with all fire districts to review the Proposal to gain feedback from the fire districts. She went on to explain the sub-committee’s timeline to date and the LAFCo role to perform a Municipal Service Review “MSR”. She provided details of the fire districts in Yolo County. She went on to discuss Area 2 consisting of Dunnigan, Zamora, and Knights Landing. Geographical locations, assessed values, percentage of property tax revenues and core revenues, calls for service, fire calls for services, dispatches including mutual/auto aid, fire incident responses, rescue and ems responses, station coverage. Ms. Crawford and Chief Rita also discussed 9 minute calls and 14 minute response times. Chief Zane and Chief Rita shared information on Reserve Programs. Other areas she addressed were current and future growth and population, disadvantaged unincorporated communities, inequitable Fire Protection District funding, inconsistent responses, reporting and testing requirements, apparatus needs, staffing needs, shared services, accountability, structure and efficiencies. Ms. Crawford shared Knights Landing and Dunnigan Fire Districts both need additional support including the need for full-time staff. She shared options on how to move forward for sustainability, best service to the public, resource efficiencies and flexibility to address local conditions. She went over Fire District options including Joint Operation Agreements which could include shared services, trainings and policies, the potential challenges and benefits. And that Capay and Esparto have already implemented a JOA. Another option could be a Joint Powers Authority. She also discussed LAFCo options of consolidation or dissolution and annexation. Commissioners and staff discussed with Ms. Crawford their questions and concerns. Assistant Chief Vogl shared that Knights Landing relationship with Yolo Fire district currently trains with Yolo Fire District. He also shared the majority of their mutual-aid calls are with Yolo Fire; there is minimal calls/response to Zamora or Dunnigan. An issue with insurance liability for shared equipment,

as districts may have different insurance companies. Ms. Crawford shared that Yolo Fire District shared they requested to be in Area 2 instead of Area 3 and that is an option. Commissioner Perez inquired about the study's timeline and if the report would reflect the districts past year improvements. Ms. Crawford shared that the study only covers the last five years ending in fiscal year 2020-21. Commissioner Morales also shared the many improvements made by the district and the need for the district to enlarge its footprint by living quarters for future full-time staff and garage for apparatus. He went onto say there is a possibility of purchasing property from the County in the area. Ms. Crawford said she would look into it. Also discussed was the alignment of LAFCo MSR and the Prop 172 discussion with the County. Ms. Crawford shared the LAFCo Board would be meeting on March 31, 2022 at 9:00 A.M. to review and discuss her draft report.

Correspondence and Informational Items: Reminder to Commissioners Form 700 due by April 1, 2022. Commissioner Morales and Cervantes completed the Oath of Office. A letter from County DFS in regards to Power to Sale properties was received. The district is interested in one of the parcels on the list that is located in the district's jurisdiction. The district will submit a response of interest to the County as required.

Chief's Report:

- Informational items and reports: Chief Jones reported there were five close-call incidents involving volunteers last month. He and Assistant Chief Vogl are working on how to address the issue. Additional safety reflection gear has been ordered and is in use. Chief also reported a dog from the neighboring home next to the fire station is getting loose and coming onto the property. He suggested replacing the fence located on the property line. He will get estimated cost of replacing the fence and report back.
- Building Permit Status: Nothing to report.
- Equipment Report: Chief Jones reported Engine 9 may need new tires and alignment. The water tender has been responding to mutual-aid calls. It is in need of repairs.
- Personnel Report: Chief Jones reported prospective candidate moving forward in process. Good attendance by volunteers on trainings and calls. Four volunteers attending training to receive Firefighter Endorsement. One volunteer attending driver-operator training for 1B license. One volunteer may be attending CalFire Class Academy. Another volunteer is interested in attending EMT class. Assistant Chief Vogl looking into class, location and cost.

Approval of February 14, 2022 Regular Meeting Minutes:

Motion made to approve February 14, 2022 regular meeting minutes.

Motion: Morales.      Second: Perez.      Motion: Unanimously carried.

Financial Business: Review and approve bills, receive checks for deposit, transfer funds, consider purchases, review financial reports including budget. Discussion too place on expenditures for the year; discussed the cost of upgrading AEDs and pad at an estimated cost of \$3600.00. A \$150 check from Yolo County Housing for direct charges was received.

Motion made to purchase upgraded AEDs and pads for an estimated cost of \$3600.00

Motion: Morales.      Second: Perez.      Motion: Unanimously carried.

Motion made to approve invoices as presented in the amount of \$2153.90.

Motion: Morales.      Second: Cervantes.      Motion: Unanimously carried.

Old Business:

- Robbins Fire District Update: Chief Jones reported, as of March 7, 2022 RFD is no on Sutter County emergency call system. The district also hired a new fire chief.
- Medical Transport Insurance Discussion and Possible Action: Commissioner Morales provided updated information on the estimated cost from a different broker. The cost was one and half times more than the cost of MASA. Commissioner Morales contacted the Tony Urioste the representative for MASA. He is waiting to hear back.
- Replace Conference Chairs-Discussion and Possible Action: Commissioner Gamez another sample chair has been ordered, waiting on delivery. He will bring it to the next meeting.

New Business:

- Chief Jones reported he is currently working on weed abatement. Currently there are five parcels that need attention.

Adjournment and set schedule for next meeting: The next regular meeting is scheduled on April 11, 2022 at 5:30 P.M. The meeting was adjourned at 8:02 P.M.

Respectfully submitted,

  
Sheryl Salgado, Clerk