

**Knights Landing Fire Protection District**  
**P.O. Box 578**  
**Knights Landing, CA 95645**  
**MINUTES – June 13, 2022**

The Board of Commissioners of the Knights Landing Fire Protection District met in a regular session on June 13, 2022, at the Knights Landing Fire Station. Commissioner Dan Gamez called to order at 6:11 P.M.

Commissioners present: Dan Gamez, Willie Morales, and Raul Cervantes.

Absent: Carlos Perez and Raymond Bivert

Also present: Martin Jones, Fire Chief, Mike Vogl, Assistant Fire Chief, Sheryl Salgado, Clerk.

Introductions and Public Comment: None

Correspondence and Informational Items: None

Chief's Report:

- Informational items and reports: Chief Jones reviewed with the Commissioners the lots that need to be cleared and/or weed abated. He also is working with a property owner of several lots to clear the properties at the property owner expense at the property owner's request. Also, working with the County to clear the County's property as well.
- LAFCo Draft MSR: Chief Jones stated he and Assistant Chief Vogl reviewed the draft MSR and sent LAFCo their corrections and suggestions as the deadline was June 10, 2022. Chief Tafoya asked the Commissioners if they had any additional suggestions or corrections to be submitted. The Commissioners reviewed the Draft MSR and had no other items to be submitted.
- Building Permit Status: Chief Jones shared there was one garage permit. He also stated he is going to contact the builder as there are 5-7 additional houses scheduled to be built.
- Equipment Report: Chief Jones reported Water Tender needed repaired and minor vehicle maintenance will be scheduled soon.
- Personnel Report: Chief Jones reported two interested candidates.

Approval of May 9, 2022, Regular Meeting Minutes and May 23, 2022, Special Meeting Minutes:

Motion made to approve May 9, 2022, regular meeting minutes and May 23, 2022 special meeting minutes.

Motion: Morales.      Second: Cervantes.      Motion: Unanimously carried.

Financial Business: Review and approve bills, receive checks for deposit, transfer funds, consider purchases, review financial reports including budget by line.

Motion made to approve invoices as presented in the amount of \$13,689.75

Motion: Morales.      Second: Cervantes.      Motion: Unanimously carried.

Proposed 2022-23 Budget Review and Possible Action: Sheryl Salgado, Clerk presented 2022-2023 draft budget. The budget was reviewed and discussed.

Motion was made to adopt 2022-2023 Budget of \$132,110.

Motion: Morales      Second: Cervantes.      Motion: Unanimously approved.

Proposed Purchase of a Water Tender Discussion and Possible Action: Chief Jones discussed with the commissioners the need to replace the water tender. He suggested he could talk with the County on assisting the district in procuring a water tender along with gathering donations. Additional options are to utilize the JOA and also grant funding. Also discussed other equipment that is going to need to be replaced. Chief and Assistant Chief will continue to work on obtaining quotes, gather information and report back.

Weed Abatement Notification and Possible Action: Chief Jones informed commissioners a property on 2<sup>nd</sup> Street is hazardous due to weeds and needs to be abated, discussion held.

Motion made to adopt abatement order “Notice to Destroy Weeds”

Motion: Morales      Second: Cervantes      Motion: Unanimously approved.

Consider Weed Abatement Resolution 2022-02 and Possible Action:

Motion made to adopt Resolution 2022-02 Declaring Hazardous Weeds and Rubbish to be a Public Nuisance.

Motion: Cervantes      Second: Morales      Motion: Unanimously approved.

Old Business:

- Replace Conference Chairs-Discussion and Possible Action: No Update
- Building Improvements/Maintenance Update: No update at this time. Commissioner Gamez to follow-up with JSD Electrical.
- DIF Discussion: Discussed the most current DIF of which was adopted by the Board of Supervisors in January 2019. Chief Jones spoke with other Fire Chief in regards to DIF Study update. Commissioner Gamez will follow-up with Matt Kowta, BAE Urban Economics.
- Update and Discussion on Tax Defaulted Property and Possible Action: Chief Jones reported he received a telephone call from a title company the tax defaulted property is in escrow. More information to follow.

New Business:

- None

Motion made to Adjourn the meeting.

Motion: Morales

Second: Cervantes

Motion: Unanimously approved.

Adjournment and set schedule for next meeting: The next regular meeting is scheduled on July 11, 2022, at 5:30 P.M. The meeting was adjourned at 8:32 P.M.

Respectfully submitted,

  
\_\_\_\_\_  
Sheryl Salgado, Clerk