

Knights Landing Fire Protection District
P.O. Box 578
Knights Landing, CA 95645
MINUTES – December 14, 2020

The Board of Commissioners of the Knights Landing Fire Protection District met in a regular session on December 14, 2020 at the Knights Landing Fire Station. The meeting was called to order at 5:52 P.M.

Commissioners present: Raymond Bivert, Timothy Frank, and Willie Morales.

Absent: Tony Bryson

Vacant: One

Also present: Martin Jones, Stephanie Frank and Sheryl Hardy-Salgado, Clerk

Introductions and Public Comment: None

Correspondence and Informational Items: Letter EDD-contribution rate.

Robbins Fire District Calls/Responses Update: Calls for service and response log from 2019-20 and current year were discussed. Commissioners have not received any further information from Robbins Fire District.

Chief's Report:

- Informational items and reports: Nothing at this time.
- Building Permit Status – Received Development Impact Fees for 7 out of 40 of planned homes to be built in the district.
- Equipment Report – Received Bush 9, installation of the radio completed and items being completed in order to be enabled for service. Grass 9 is out of service. Discussed retaining Squad 9 for longer period of time. Possibly eight portable radios may need to be replaced in Engine 9 and 209 experiencing issues with the charging bases.
- Personnel Report – Martin Jones discussed the possibility of outsourcing background checks.
- Training- Nothing to report.

Approval of November 9, 2020 Regular Meeting Minutes:

Motion made to approve November 9, 2020 regular meeting minutes.

Motion: Morales

Second: Bivert.

Motion: Unanimously carried.

Financial Business: Review and approve bills, receive checks for deposit, transfer funds, consider purchases, review financial reports including budget. Budget Report was reviewed by line item. Received \$19,149.50 DIF from Agave Builders and \$88.39 DIF from the County.

Motion made to approve payment invoices as presented in the amount of
\$193,549.98

Motion: Bivert.

Second: Morales.

Motion: Unanimously carried.

Discussion on Continued Compensation for Martin Jones and Possible Action: Discussion held. Commissioners will prepare list of responsibilities for Martin Jones to be interim Chief.

Field Operations and Possible Action: Martin Jones explained the Field Operation equipment allows integrated communication with dispatch and assist with responses. In order to put this into service, an Ipad with case monthly cell phone charges and cost of installation will be needed.

State Controller's Office Reporting and Possible Action: Discussion held on annual reporting.

Motion made to have Mark Krummenacker perform service.

Motion: Morales.

Second: Bivert.

Motion: Unanimously carried.

Old Business:

- Vacant Commissioner Seat: Continues to be vacant.
- Website Update: No update.
- Injury Illness Prevention Plan Policy Review and Possible Action: No update
- Compliance Program Update and Possible Action:
 - Station House Storage: No update
 - Outside Storage: Due to purchase of new equipment, will need to hold off on moving forward on installing outside storage.
- Fuel Card Update and Possible Action: Martin Jones reported application has been accepted by HighTowers Petroleum.
- Post Office Box: District to keep current P O Box and pay annual fee.

New Business: None

Adjournment and set schedule for next meeting: The next regular meeting is scheduled on January 11, 2021 at 5:30 P.M. The meeting was adjourned at 7:30 P.M.

Motion: Bivert.

Second: Morales.

Motion Unanimously carried

Respectfully submitted,


Sheryl Salgado, Clerk