

**Knights Landing Fire Protection District**  
**P.O. Box 578**  
**Knights Landing, CA 95645**  
**MINUTES – January 25, 2021**

The Board of Commissioners of the Knights Landing Fire Protection District met in a regular session on January 25, 2021 at the Knights Landing Fire Station. The meeting was called to order at 5:50 P.M.

Commissioners present: Willie Morales, Raymond Bivert and Timothy Frank by phone.

Absent: Tony Bryson

Vacant: One

Also present: Dan Gamez, Martin Jones, Stephanie Frank and Sheryl Hardy-Salgado, Clerk

Introductions and Public Comment: None

Correspondence and Informational Items: None.

Chief's Report:

- Informational items and reports: No update at this time.
- Building Permit Status – Waiting one building permit from Agave Builders.
- Equipment Report – Received Bush 9, not in service as to date. Commissioner Morales is working through the DMV process.
- Personnel Report – Martin Jones reported two volunteers received a positive COVID test. They are both following County's protocols and may return to active duty after all requirements have been met.
- Training- CPR and First Aide Training are scheduled for the month of February.

Approval of December 14, 2020 Regular Meeting Minutes:

Motion made to approve December 14, 2020 regular meeting minutes.

Motion: Frank

Second: Bivert.

Motion: Unanimously carried.

Financial Business: Review and approve bills, receive checks for deposit, transfer funds, consider purchases, review financial reports including budget. Budget Report was reviewed by line item. A check in the amount of \$2,774.00 for DIF from Agave Builders was received.

Motion made to approve payment invoices as presented in the amount of \$6219.28

Motion: Frank.

Second: Bivert.

Motion: Unanimously carried.

Field Operations and Possible Action: No update

Discussion on Continued Compensation for Martin Jones and Possible Action: tabled.

Yolo County Fire Protection Letter and Possible Action: Discussion held on the letter to the County from the Rural County Fire Protection Districts; Commissioner Morales to sign and deliver the letter.

Motion made to support the Rural Fire Protection District's counter proposal letter.

Motion: Frank.                      Second: Bivert.                      Motion: Unanimously carried.

Old Business:

- Vacant Commissioner Seat: No Update.
- Robbins Fire District Update: Commissioner Frank contacted Robbins Fire District, has not received a response.
- Website Update and Possible Action: No Update
- Injury Illness Prevention Plan Policy Review and Possible Action: No update
- Compliance Program Update and Possible Action:  
    Station House Storage: No update
- Fuel Card Update and Possible Action: Commissioner Morales and Martin Jones reported on the status of setting up an account. A discussion was held on the terms of the account.

Motion made to move forward with to open an account with High Tower.

Motion: Frank.                      Second: Bivert.                      Motion: Unanimously carried.

New Business:

- Grants: Martin Jones shared an AFG Grant opened on January 4, 2021 and closes on February 12, 2021. Anticipated award date is September 2021. The grant covers portable radios and personal protection equipment. Discussion held. Due to the short response time the district may not have the opportunity to apply for the current grant, but will continue to consider upcoming grants.

Adjournment and set schedule for next meeting: The next regular meeting is scheduled on February 8, 2021 at 5:30 P.M. The meeting was adjourned at 6:42 P.M.

Motion: Bivert.                      Second: Frank.                      Motion: Unanimously carried

Respectfully submitted,

  
Sheryl Salgado, Clerk