

Knights Landing Fire Protection District
P.O. Box 578
Knights Landing, CA 95645
MINUTES – November 9, 2020

The Board of Commissioners of the Knights Landing Fire Protection District met in a regular session on November 9, 2020 at the Knights Landing Fire Station. The meeting was called to order at 5:40 P.M.

Commissioners present: Raymond Bivert, Timothy Frank, and Willie Morales.

Absent: Tony Bryson

Vacant: One

Also present: Mark Richter, Robbins SBFPD Commissioner, Martin Jones, Sheryl Hardy-Salgado, Clerk

Introductions and Public Comment: Dan Gamez, resident of Knights Landing

Correspondence and Informational Items: Letter from State Controller's Office notifying the district of the new reporting requirement. Also, received the Annual Report from EMS Agency Report.

Chief's Report:

- Informational items and reports: Nothing at this time.
- Building Permit Status – No updates at this time. A call was placed to Yolo County building inspector on a property in the district.
- Equipment Report – Engine 209 scheduled for repairs on November 11, 2020.
- Personnel Report – One person may be interested in joining the department.
- Training- The new candidates are attending trainings

Approval of October 6, 2020 Regular Meeting Minutes:

Motion made to approve the October 6, 2020 regular meeting minutes.

Motion: Bivert.

Second: Morales.

Motion: Unanimously carried.

Financial Business: Review and approve bills, receive checks for deposit, transfer funds, consider purchases, review financial reports including budget. Budget Report was reviewed by line item.

Motion made to approve payment invoices as presented in the amount of \$1453.25

Motion: Morales.

Second: Bivert.

Motion: Unanimously carried.

Weed Abatement Update and Possible Action: Report of Expenses: 056-381-001-000 to 056-381-011-000; 056-381-011-013 to 056-381-011-016; 056-381-011-018 to 056-381-011-029; 056-372-01 through 056-372-10; 056-371-01 through 056-371-19
Report accepted as presented.

Abatement Order: No Action

Consider Resolution 2020-06 Confirming Report of Costs to Abate Weeds and Rubbish as a Public Nuisance.

Motion made to adopt Resolution 2020-06.

Motion: Morales.

Second: Bivert.

Motion: Unanimously carried.

Update on new Apparatus and Possible Action: Commissioner Frank reported he has been in contact with John Lloyd from Cascade. The company has completed installing the reflector. Martin Jones and two-three other volunteers are scheduled to pick up new vehicle in Medford on November 12, 2020. Training will also be provided from Cascade.

Robbins Fire District Calls/Response Discussion and Possible Action: Commissioner Richter, Robbins SBFPD spoke in regards to the calls/responses from Robbins Fire District. He shared Jim Christenson left the area and they no longer have a Fire Chief. The Commissioners recognize there are issues with volunteers. He has met with John Shalowitz, Sutter County's Fire Chief to explore options of the future of Robbins Fire District. Exploring on whether to dissolve the district, decrease the boundaries of the district or possible hiring a full-time firefighter Monday-Friday. Share the expenses with Knights Landing Fire District in return assist Knights Landing Fire District calls Monday-Friday. Discussion held, Commissioner Frank requested a more detailed plan before moving forward in discussion.

Prop 172 Discussion and Possible Action: Martin Jones provided update. Discussion held.

Field Operations and Possible Action: Item tabled until next meeting.

Old Business:

- Vacant Commissioner Seat: Commissioner Frank reported the person is interested, but is waiting due to COVID.
- Website Update: No update.
- Injury Illness Prevention Plan Policy Review and Possible Action: No update
- Compliance Program Update and Possible Action:
 - Station House Storage: No update
 - Outside Storage: No update
- Emergency Reporting System Update: Work continues on the project.
- Fuel Card Update and Possible Action: Company has been contacted, waiting hear on response.
- Post Office Box: No update.

New Business: Received two quotes to complete and submit the District's Annual SCO Report: Mark Krummenacker and County of DFS.

Martin Jones shared the Yolo County Fire Chief's Association is interested in creating a Countywide Fire Investigators position.

Commissioner Frank suggested the district continues to pay Martin Jones as he continues to carrying out the duties of the Fire Chief.

Adjournment and set schedule for next meeting: The next regular meeting is scheduled on December 14, 2020 at 5:30 P.M. The meeting was adjourned at 7:30 P.M.

Motion: Bivert.

Second: Morales.

Motion Unanimously carried

Respectfully submitted,


Sheryl Salgado, Clerk