

Knights Landing Fire Protection District
P.O. Box 578
Knights Landing, CA 95645
MINUTES – MAY 8, 2023

The Board of Commissioners of the Knights Landing Fire Protection District met in a regular session on May 8, 2023, at the Knights Landing Fire Station. Commissioner Willie Morales called to order at 5:40 P.M.

Commissioners present Willie Morales, Raul Cervantes, Raymond Bivert and Carlos Perez.

Absent: None

Also present: Martin Jones, Chief, Mike Vogl, Assistant Chief and Sheryl Salgado, Clerk

Introductions: None

Public Comment: None

Correspondence and Informational Items: Commissioners Gamez term ended May 1, 2023 and will not be attending the meeting.

A notice was received from CA EDD providing financial information.

Chief's Report:

- Informational items and reports: Chief Jones shared a Boot Drive for the Firefighter's Burn Center is scheduled on May 21 and 22. Volunteers attended two trainings with Yolo Fire District, Search and Rescue along with Live Fire. Swift Water Rescue Training has been postponed to July. Reported there was work being done on applying for a Cal-Fire Grant, however the deadline was missed. They are still working on applying for SAMS#.
- Building Permit Status: Chief Jones stated he recently was made aware one of the newly built houses has an elevator, this would make two properties with elevators in the district. He also shared he hasn't contacted the property owner or the builder regarding the stale dated DIF check. He also shared that he found two properties in the district that may have unpermitted additions to their property; one looks to be started the other looks to be completed. He is working with the County on the issue.
 - Lot Line Adjustment on Parcels in the District: Reviewed and Discussed- no action taken.
- Equipment Report: Chief Jones reported E9 is out of service and is in the shop for a water leak on the pump and other repairs. E209 will be going into the shop for repairs. Brush truck exterior pump not working. Also, Jimmy Stabler is inventorying PPE equipment. An order will be placed per the 2022-23 Budget after the inventory has been completed.
- NIFRS Reporting Status: Chief stated intention is to keep up to date and not to be concerned about the prior year's reporting. Nothing else to report.
- Update on ESO Reporting and/or First Due Reporting: Chief state First Due Reporting didn't reconnect with him after several attempts of reaching out. Chief Jones and Assistant Chief Vogl recommended staying with ESO.
- Personnel Report: Chief Jones shared one volunteer resigned. One candidate met with the standing committee and another interested party from the website. There is continued outreach for volunteers.
- Monthly STATS Report: Assist Chief Vogl shared the monthly STATs report is completed, but not printed. There were 18 calls in April.

Approval of April 10, 2023, Regular Meeting Minutes:

Motion made to approve April 10, 2023 regular meeting minutes as corrected.

Motion: Perez. Second: Bivert. Motion: Unanimously carried.

Financial Business: Review and approve bills, receive checks for deposit, transfer funds, consider purchases, review financial reports including budget by line.

Motion made to approve May invoices as presented in the amount of \$924.92

Motion: Perez Second: Cervantes Motion: Unanimously carried.

Consider Weed Abatement Order and Possible Action: Chief Jones reported 7 property owners cleaned their property, 3 property owners did not clear their parcels of weeds and rubbish. Chief Jones recommends moving forward with the abatement order. Commissioners reviewed and discussed the Abatement Order. Motion made to Adopt the Abatement Order as prepared.

Motion: Perez. Second: Bivert. Motion: Unanimously carried.

Fleet Fuel Cards Discussion and Possible Action: Commissioner Morales stated he contacted the representative of the State of CA Fleet Program. He provided the flyer and shared the information on the program. However, the amount of credit line was not established. A discussion was held. Motion was made to have Commissioner Morales open a fuel card account with State of Ca Fleet Program.

Motion: Perez Second: Cervantes Motion: Unanimously carried.

County Agreement Review, Discussion and Possible Action: No update at the one-time funding. However, Assistant Chief Vogl reported the County BOS approved \$1.5 million annually to the rural fire districts. Assistant Chief shared BOS discussion.

Prop 218 Discussion and Possible Action: Assistant Chief Vogl stated he is getting documents to SCI.

Old Business:

- DIF Update and Possible Action: No update

New Business: Chief Jones informed the commissioners one property was missed and not included with the original list reviewed on April 10, 2023. After discussion it was decided to hold a Special Meeting scheduled for Friday, May 12, 2023 at 5:00 P.M.

Adjournment and set schedule for next meeting: The next regular meeting is scheduled on June 12, 2023, at 5:30 P.M. and Special Meeting scheduled on May 12, 2023, at 5:00 P.M. The meeting was adjourned at 7:27 P.M.

Respectfully submitted,


Sheryl Salgado, Clerk