

Knights Landing Fire Protection District P.O.
Box 578
Knights Landing, CA 95645
MINUTES – November 10, 2025

The Board of Commissioners of the Knights Landing Fire Protection District met in a regular on November 10, 2025 at the Knights Landing Fire Station. Commissioner Carlos Perez called the meeting to order at 5:31 P.M.

Commissioners present Carlos Perez, Raymond Bivert, Raul Cervantes, and Eric Bell.

Absent: Willie Morales

Also present: Martin Jones, Chief, and Sheryl Salgado, Clerk of the Board.

Introductions: Roman Brenich, GVD Construction and Matt Flint, Fire Marshall- Woodland Fire Department.

Public Comments: None

Auto Dismantler and Parts Storage Discussion and Possible Action:

- Parcel number 056-350-014
- 42445 County Road 116- Knights Landing CA 95645

Chief Jones provided Request for Comments from Yolo County. He went all to explain Yolo County Code Enforcement issued numerous violations including environmental to the previous owners on this parcel. The new owner is requesting to open an auto dismantler and parts house selling parts on-line. The Chief shared he has been working with Fire Marchal Flint from Woodland Fire Department on the basic fire code requirements and additional requirements that may be necessary for the type of business being proposed including additional resources. Fire Marchall Flint explained the different requirements that may be necessary for this type of business. Fire Chief Jones presented to the commissioners a response to the Request for Comments to the County's Community Service Department. A review and discussion were held.

Motion made to accept the Chief's comments and requirements response as written.

Motion: Bell

Second: Cervantes

Motion: Unanimously carried.

Chief Jones will submit the response letter to the County.

Fire Station Remodel Update and Possible Action: Mr. Brenich, GVD shared the project is estimated to take 6-8 weeks to complete after the materials are selected. He also shared the cost of the permit was the district's responsibility and was not included in the estimate. He went over the plans which includes replumbing the station. He also suggested plan for an extra \$10, 000.00 for any unforeseen circumstances. The down payment is \$1000.00. A discussion was held.

Motion made to move forward with the bathroom project, Chief to sign the Contract with GVD at an estimated cost of \$65,000.00 to \$75,000.00.

Motion: Bivert

Second: Bell

Motion: Unanimously carried.

Correspondence and Informational Items: EDD Notice of Contribution Rates. Commissioner Perez shared he received a notice from the County of his term. He shared his intension was to do an additional term. He will submit the form and return it to the County extending his service until 2029.

Chief's Report and Possible Action:

- Informational items and reports- Chief Jones stated he didn't have much to report as his focus had been working on the comments/response to the County on the Auto Dismantlers and Parts business. He did share at the last Chief's Association meeting, it was discussed at the last Countywide Chief's meeting to hold countywide training on air truck. Also, the Knights Landing Fire and Robbins Fire will be holding the Annual Sausage Feed at the Robbins Community Hall on November 24, 2025 at 5:00 PM.
- Building Permit Status: None
- Equipment Report: Brush 9 in the shop at West Coast for door repair. And one of the extrication tool went out. Looking at a demo set to replace it.
- Water Tender Discussion and Possible Action: Chief stated two potential people interested in purchasing the old water tender.

Motion made to move forward to sell the old water tender (1972),

Motion: Bell Second: Cervantes Motion: Unanimously carried.

- Personnel Report: New person working out well

Reading and Approval of October 13, 2025 Regular Meeting Minutes.

Motion made to approve October 13, 2025 Regular Meeting Minutes.

Motion: Bell. Second: Bivert. Motion: Unanimously carried.

Financial Business: Review and approve bills, receive checks for deposit, transfer funds, consider purchases, review financial reports by line item. County notified the Clerk that on November 7, 2025 the was a soft close of FY 2024-25. Also, there Clerk had a telephone meeting with the County DFS manager in regard to year-end budget transfers. As the transfers had not been completed. The County staff said the budget transfers would be completed before 2024-25 year-end close.

Motion made to approve payment of invoices presented in the amount of \$961.92

Motion: Bivert. Second: Cervantes. Motion: Unanimously carried.

Website Update and Possible Action: Commissioner Perez will request status update from Streamline.

Fire Station Coverage and Possible Action: Chief Jones inquired if it was possible to receive a daily stipend in addition to is Fire Chief's salary. Commissioners will need to look into it and inquiry from County Counsel.

Firefighter Position (Part-time/Full-time) Discussion and Possible Action: Chief stated received five applicants. He is also talking with a couple of other fire districts in regards to sharing a firefighter giving the person a 40-hour workweek.

- Policy Discussion Nothing to report.
- Workplan Discussion, Update and Possible Action: Nothing to report.

New Business: None

Adjournment and set schedule for next meeting: The next regular meeting is scheduled on December 8, 2025 at 5:30 P.M. The meeting was adjourned at 7:35P.M.

Respectfully submitted,


Sheryl Salgado, Clerk