

Knights Landing Fire Protection District
P.O. Box 578
Knights Landing, CA 95645
MINUTES – October 6, 2020

The Board of Commissioners of the Knights Landing Fire Protection District met in a regular session on October 6, 2020 at the Knights Landing Fire Station. The meeting was called to order at 5:34 P.M.

Commissioners present: Raymond Bivert, Timothy Frank, and Willie Morales. .

Absent: Tony Bryson

Vacant: One

Also present: Martin Jones, Chief and Sheryl Hardy-Salgado, Clerk.

Introductions and Public Comment: Dan Gamez, resident of Knights Landing

Correspondence and Informational Items: Notification from Golden State Risk Management Authority's election on Fire District position of the Board of Directors and election schedule. Notice flood risk from California Department of Water Resources.

Discussion with Chief Tafoya, Yolo Fire Protection District: Chief Tafoya presented a letter from Yolo Fire Board of Commissioners. Discussion held on contents of the letter. Chief Jones presented a call listing for Robbins and Knights Landing Fire Districts.

Chief's Report:

- Informational items and reports: Chief Martin shared an update on the Prop 172 information.
- Chief Jones also reported, Yolo County OES and Fire Chief Zane of Woodland are establishing accessibility of COVID19 vaccines for current active firefighters and their family members once the vaccine is available.
- Building Permit Status – Chief reported he provided the developer with the development impact fee cost and is awaiting response.
- Equipment Report – Grass 9 is now in service.
- Personnel Report – No update.
- Training- Chief reported two trainings are scheduled for the month October 7th and 17th.

Approval of September 14, 2020 Regular Meeting Minutes:

Motion made to approve the September 14, 2020 regular meeting minutes.

Motion: Morales.

Second: Bivert.

Motion: Unanimously carried.

Motion made to approve the September 23, 2020 special meeting minutes.

Motion: Bivert.

Second: Morales.

Motion: Unanimously carried.

Financial Business: Review and approve bills, receive checks for deposit, transfer funds, consider purchases, review financial reports including budget. Budget Report was reviewed by line item.

Motion made to approve payment invoices as presented in the amount of \$1548.80

Motion: Morales. Second: Bivert. Motion: Unanimously carried.

Field Operations and Possible Action: Chief Martin discussed Central Square Field Ops proposed from Yolo County 911. Field Ops is an extension of the CAD system. Annual cost is \$125.00 per license. Discussion held more cost information will be presented.

Development Impact Fee Annual Report and Update: Sheryl Salgado, Clerk presented the Annual DIF Report to be presented to the Board of Supervisors. Report reviewed.

Motion made to adopt the Annual DIF Report as presented.

Motion: Morales. Second: Bivert. Motion: Unanimously carried.

Old Business:

- Vacant Commissioner Seat: Commissioner Frank reported he has been contacted from a resident that may be interested in the vacant commissioner's seat.
- Website Update: LAFCo will be conducting their annual review of district websites.
- Injury Illness Prevention Plan Policy Review and Possible Action: No update
- Compliance Program Update and Possible Action:
 - Station House Storage: No update
 - Outside Storage: Commissioner Frank inquired the board's interest since the conex boxes have not been purchased as to date, is there interested in doing a review of outside storage after releasing two pieces of equipment. Item tabled.
- Emergency Reporting System Update: No Update
- Fuel Card Update and Possible Action: Commissioner Morales will review and report back.
- Review Fit Test Machine and Possible Action: No update.
- Post Office Box: No update.

New Business: None.

Adjournment and set schedule for next meeting: The next regular meeting is scheduled on November 9, 2020 at 5:30 P.M. The meeting was adjourned at 7:35 P.M.

Motion: Bivert. Second: Morales. Motion Unanimously carried

Respectfully submitted,


Sheryl Salgado, Clerk