

Knights Landing Fire Protection District
P.O. Box 578
Knights Landing, CA 95645
MINUTES – JULY 10, 2023

The Board of Commissioners of the Knights Landing Fire Protection District met in a regular session on July 10, 2023, at the Knights Landing Fire Station. Commissioner Willie Morales called to order at 5:40 P.M.

Commissioners present Willie Morales, Raymond Bivert, Raul Cervantes and Carlos Perez.

Absent: None

Also present: Martin Jones, Chief, Mike Vogl, Assistant Chief and Sheryl Salgado, Clerk

Introductions: None

Public Comment: None

Correspondence and Informational Items: None

Chief's Report:

- Informational items and reports: Chief Jones shared he had been contacted by a couple of agencies and one private owner requesting the district to do a control burn on properties.
- Building Permit Status: Waiting on the County to complete the inspection on one house.
- Equipment Report: Several vehicles were repaired. There were major repairs on E9 and needs to go back into the shop. The door was repaired in E209. Lightbar on command vehicle is not working, received a cost estimate of \$6000.00. Brush 9 pump not working.
- Personnel Report: Wildland training in June and July. Swift water rescue class coming in July, Capay Valley Fire will be hosting event. Robbins Fire is holding two trainings this month, a Fire Control 3 and Fire Survival
- Monthly STATS Report: Assist Chief Vogl reported a total of 23 calls in June.

Approval of June 12, 2023, Regular Meeting Minutes.

Motion made to approve June 12, 2023 regular meeting minutes.

Motion: Perez. Second: Bivert. Motion: Unanimously carried.

Financial Business: Review and approve bills, receive checks for deposit, transfer funds, consider purchases, review financial reports including budget by line. Sheryl Salgado, Clerk reported receipt of two fire suppression fees. One from KL Cemetery District in the amount of \$50.00 and \$110.00 from Woodland Joint Unified School District which will reflect in fiscal year 2023-24.

Motion made to approve FY 2022-23 June invoices as presented in the amount of \$33,382.59 and FY 2023-24 July invoices as presented in the amount of 572.89

Motion: Perez Second: Bivert. Motion: Unanimously carried.

Review and Discuss 2023-24 DFS Authorization Forms and Possible Action: Commissioners reviewed and discussed DFS forms. Forms were completed and will be submitted to County DFS.

Consider Resolution 2023-03 Requesting Collection of Charges on the County Secured Property Tax Roll and Possible Action: Sheryl Salgado, Clerk presented Resolution 2023-03. Commissioners reviewed Resolution.

Motion to adopt Resolution 2023-03.

Motion: Perez Second: Bivert. Motion: Unanimously carried.

Consider Weed Abatement Notification and Possible Action: Chief Jones presented and discussed Weed Abatement Notification. Commissioners reviewed and discussed the Weed Abatement Notification.

Motion to accept the list of Notice Destroy Weeds as presented.

Motion: Perez Second: Bivert. Motion: Unanimously carried.

Consider Resolution 2023-04 Declaring Hazardous Weeds and Rubbish to be a Public Nuisance and Possible Action: Chief Jones presented Resolution 2023-04. After review and discussion motion was made.

Motion to adopt Resolution 2023-04.

Motion: Perez Second: Cervantes. Motion: Unanimously carried.

Update on Weed Abatement Order and Possible Action: Chief Jones reported one parcel needs to be cleared. He is waiting for County Counsel to respond. He is preparing to obtain a contractor to clear parcel.

Old Business:

- DIF Update and Possible Action: Commissioner Perez and Chief Jones reported they have been working with Mr. Small, Capitol PFG. Staff met with Mr. Small and provided information. Report is now in review and the plan is to hold a public meeting on August 14th.
- Fleet Fuel Cards Update and Possible Action: Commissioner Morales resubmitted requested information last month and has not heard back. Chief Jones stated each all vehicle information is needed and each driver will have his or her own pin.
- Prop 218 Update and Possible Action: Assistant Chief Vogl reported he has not been contacted by SCI Consulting firm. He plans to reach out to them late summer or early fall.

New Business:

- Discussion on Fire Station Security and Possible Action: Chief Jones reported they are in a 90-day trial for Verkada security system. The system is Cloud based and the night quality is decent. The cost estimate for five cameras, a 10-year license and 10-year warranty is \$19,368.00. After discussion, the Chief will into other companies.
- Chief stated Robbins Fire Chief has requested to attend next month's meeting to discuss KLFPD interest in shared services.

Adjournment and set schedule for next meeting: The next regular meeting is scheduled on August 25, 2023, at 5:30 P.M. The meeting was adjourned at 7:35 P.M.

Respectfully submitted,


Sheryl Salgado, Clerk