

Knights Landing Fire Protection District
P.O. Box 578
Knights Landing, CA 95645
MINUTES – August 10, 2020

The Board of Commissioners of the Knights Landing Fire Protection District met in a regular session on August 10, 2020 at the Knights Landing Fire Station. The meeting was called to order at 6:02 P.M.

Commissioners present: Raymond Bivert, Timothy Frank, and Willie Morales. .

Absent: Tony Bryson

Vacant: One

Also present: Martin Jones, Chief and Sheryl Hardy-Salgado, Clerk.

Introductions and Public Comment: None

Correspondence and Informational Items: None

Chief's Report:

- Informational items and reports: Chief Martin reported he is working with the County to assist burning levy off in sections. The County will obtain the permit from Yolo Solano Air Quality District. He is also working with Yocha De He to burn off piles in their orchard, Yocha De He will be responsible to obtain the permit from Yolo Solano Air Quality District.
- Chief Martin stated he will be stepping down as Chief in October. He will continue his service as a volunteer.
- Weed Abatement Update: Chief provided update on the property owners that have not responded. All but one has responded to the Weed Abatement Notice. One property was turned over to the County Code Enforcement Division. Will move forward in clearing the weeds on the Reid Street parcels.
Building Permit Status – Working on one permit, under 1000 square feet.
Equipment Report – Chief reported Grass 9 continues to be out of service. Radiator repairs were just completed.
- Personnel Report – One volunteer resigned.
- Training- Chief reported on training schedule. Reach Life Flight scheduled for August 15, 2020. Bleeding, Shock and First Aid scheduled for September.

Approval of July 13, 2020 Regular Meeting Minutes:

Motion made to approve the July 13, 2020 regular meeting minutes as corrected.

Motion: Morales

Second: Bivert

Motion: unanimously carried

Biennial Notice Review- Reviewed and discussed.

Motion made to submit the Biennial Notice –No amendments required.

Motion: Bivert

Second: Morales

Motion: unanimously carried

Financial Business: Review and approve bills, receive checks for deposit, transfer funds, consider purchases, review financial reports including budget. Budget Report was reviewed by line item.

Motion made to approve payment invoices as presented in the amount of \$1409.13

Motion: Bivert

Second: Morales

Motion: unanimously carried

Weed Abatement and Possible Action: item tabled

Pest Control Review and Possible Action: Commissioner Morales stated the current pest control service is not addressing the rodent issue. Chief stated he has submitted the request, but the issue continues. Commissioner Morales stated Woodland-Davis Pest Control charges \$90 bi-monthly. Discussion held.

Motion made to terminate current pest control service and to obtain service from Woodland-Davis Pest Control.

Motion: Morales

Second: Bivert

Motion: unanimously carried

COVID-19 Review and Possible Action: Chief Martin reported two volunteers were quarantined due to one exposure and one by contact. Neither tested positive. Followed County's suggested protocol and both are back to full duty. Discussion held on exposure and contact.

Old Business:

- Vacant Commissioner Seat: Vacant
- Website Update: No Update.
- Injury Illness Prevention Plan Policy Review and Possible Action: Tabled until next meeting.
- Compliance Program Update and Possible Action:
 - Station House Storage: Chief reported he continues to work on organizing the station.
 - Outside Storage: Commissioner Frank stated the area of where the connex boxes will be located ion has been cleared and cleaned up. Chief Jones will look into replacing the fence around the area.
- Emergency Reporting System Update: Chief Jones reported continued progress is being made.
- Fuel Card Update and Possible Action: No Update
- Review Fit Test Machine and Possible Action: No Update.

New Business:

- Purchase New Equipment and Possible Action: Chief Jones provided equipment specs to replace Gras Rig 9. An equipment replacement program is developed at the planning session.

Adjournment and set schedule for next meeting: The meeting was adjourned at 7:10 P.M. The next regular meeting will be on September 14, 2020 at 5:30 P.M.

Motion: Bivert

Second: Morales

Motion carried.

Respectfully submitted,


Sheryl Salgado, Clerk