

Knights Landing Fire Protection District
P.O. Box 578
Knights Landing, CA 95645
MINUTES – October 11, 2021

The Board of Commissioners of the Knights Landing Fire Protection District met in a regular session on October 11, 2021 at the Knights Landing Fire Station. The meeting was called to order at 5:34 P.M.

Commissioners present: Timothy Frank, Willie Morales, Dan Gamez and Raul Cerventes.
Absent: Raymond Bivert
Also present: Martin Jones, Acting Fire Chief, and Sheryl Hardy-Salgado, Clerk

Introductions and Public Comment: None

Correspondence and Informational Items: Yolo-Solano Air Quality Management Advisory Notice. A notice was received from BackDraft OpCo LLC on the acquisition of Emergency Reporting and the status of the company.
Reviewed memorandum from Yolo County Counsel in regards to AB 361 holding remote meetings during COVID 19 pandemic.
GSRMA scheduled Harassment and Ethics training on October 15, 2021.

Chief's Report:

- Informational items and reports: Nothing to report at this time.
- Building Permit Status: Acting Chief Jones reported DIF fees collected on parcel located on County Road 102.
- Equipment Report: Grass 9 removed from insurance. Brush 9 will need to go into shop due to several recall items and annual maintenance.
- Personnel Report: Nothing to report.

Approval of September 13, 2021 Regular Meeting Minutes and September 23, 2021 Special Meeting Minutes: September 23 Special Meeting minutes to be approved at the next regular scheduled meeting.

Motion made to approve September 13, 2021 regular meeting minutes.

Motion: Morales. Second: Gamez. Motion: Unanimously carried.

Financial Business: Review and approve bills, receive checks for deposit, transfer funds, consider purchases, review financial reports including budget. DIF in the amount of \$400.00

Motion made to approve invoices as presented in the amount of \$4917.17.

Motion: Morales. Second: Cervantes. Motion: Unanimously carried.

Consider Proposal from Mark Krummenacker to Complete and File Annual State Controller Transaction Report and Possible Action: Discussion held.

Motion made to accept Mark Krummenacker's proposal to complete and file Annual SCO Transaction Report.

Motion: Morales. Second: Gamez. Motion: Unanimously carried.

Fire Chief Position and Possible Action: Commissioners Frank presented two classifications, Fire Chief and Assistant Fire Chief. Discussion held on both positions. Recommendation to change Assistant Chief Classification title to Administration Officer with a few changes to classification. Additional discussion needed for the Chief's position.

Prop 172, Update, Discussion and Possible Action: No Update.

Robbins Fire District Update: No Update.

Old Business:

- Injury Illness Prevention Plan Policy Review and Possible Action: Commissioner Gamez presented updated IIPP. Discussion held.

Motion made to adopt IIPP as updated.

Motion: Morales. Second: Cervantes. Motion: Unanimously carried.

- Fuel Card Update and Possible Action: No update

New Business: Acting Chief Jones shared the security cameras not working. He contacted Verkada and received an estimate of \$5000.00. He will continue to gather more information. Final date to file for COVID expense reimbursement is October 15, 2021. Commissioner Frank shared he may not be seeking reappointment.

Adjournment and set schedule for next meeting: The next regular meeting is scheduled on November 8, 2021 at 5:30 P.M. The meeting was adjourned at 7:24 P.M.

Motion: Morales. Second: Gamez. Motion: Unanimously carried

Respectfully submitted,


Sheryl Salgado, Clerk