

**Knights Landing Fire Protection District**  
**P.O. Box 578**  
**Knights Landing, CA 95645**  
**MINUTES – May 9, 2022**

The Board of Commissioners of the Knights Landing Fire Protection District met in a regular session on May 9, 2022, at the Knights Landing Fire Station. Commissioner Dan Gamez called to order at 6:01 P.M.

Commissioners present: Dan Gamez, Willie Morales, Carolos Perez, Raymond Bivert and Raul Cervantes.

Absent: None

Also present: Martin Jones, Fire Chief, Mike Vogl, Assistant Fire Chief, Sheryl Salgado, Clerk, Julie Gardner, Secretary for Knights Landing Cemetery District.

Introductions and Public Comment: Julie Gardner, Secretary for Knights Landing Cemetery District.

Correspondence and Informational Items: None

Chief's Report:

- Informational items and reports: Chief Jones discussed the Ride to School Program for the local elementary school. He confirmed a waiver will be completed for each student.
- Building Permit Status: None
- Equipment Report: Chief Jones reported all tires replaced on Engine 209. Commissioner Perez reported the smog issue is being addressed. The required information is being updated in order to file an exemption. Assistant Chief Vogl provided a draft Capitol Replacement Plan. A review and discussion on the Draft Capitol Replacement Plan will be carried over until the next meeting. Assistant Chief Vogl also stated AEDs are on backorder and is expected to be delivered on June 1, 2022.
- Personnel Report: Chief Jones reported one of the volunteers who has been off is expected to return to full duty in a few weeks.

Approval of April 11, 2022, Regular Meeting Minutes and April 27, 2022, Special Workshop Minutes:

Motion made to approve April 11, 2022, regular meeting minutes and April 27, 2022 special workshop minutes.

Motion: Perez.                      Second: Morales.                      Motion: Unanimously carried.

Financial Business: Review and approve bills, receive checks for deposit, transfer funds, consider purchases, review financial reports including budget. Received a check for \$16,283.64 from Yolo County- Grant from Cannabis Funds. There were corrected invoices from prior month, Sutter Buttes Communications invoice for \$7,415.66 was re-issued. The correct amount is \$6,487.95. Also, Curtis Tools for Heroes invoices in the amount of \$1560.49 was not paid but was re-issued to one invoice and included additional items. The updated invoice is included for payment in April.

Motion made to approve invoices as presented in the amount of \$15,461.13

Motion: Morales.      Second: Perez.      Motion: Unanimously carried.

Review and Discuss JOA and Possible Action: It was the consensus of the Commissioners that the Workshop with the other fire district went well. Commissioners reviewed and discussed the updated JOA.

Motion was made to accept the JOA as presented.

Motion: Perez      Second: Morales.      Motion: Unanimously approved.

Building Improvements/Maintenance and Possible Action: Commissioner Cervantes asked for the scope of work for the electrical work needed. Commissioner Perez was not able to make contact with JSD Electrical. Commissioner Cervantes will request quote to Melgoza Electric. Commissioners will also seek to obtain at least one other quote. After discussion it was decided to schedule a Special Meeting on May 23, 2022 at 5:30 P.M. to address the electrical work needed, if all quote information is received.

Weed Abatement and Possible Action: No update.

Update and Discussion of Tax Defaulted Property Purchase and Possible Action: No information has been received from the County in regard to the tax defaulted property within the district. Julie Gardner, Secretary to the Knights Landing Cemetery District shared the needs and intentions of the cemetery district. She also inquired if there was an interest of for the two districts to do a joint purchase and/or the fire districts interest in leasing part of the facility in order for the cemetery district to have an office and meeting room. Commissioner Gamez shared that the fire district submitted required documents to purchase the property. He also shared that it is the intentions of the fire district, if successful in purchasing the property recognizes the needs of the other districts and the fire districts desire is to work together with the other districts to meet that needs of the community. Commissioner Perez reaffirmed to Ms. Gardner the fire district willingness to work together to address the needs of the community. Ms. Gardner thanked the commissioners for their time and stated she will take the information back to her board. No action taken at this time.

#### Old Business:

- Replace Conference Chairs-Discussion and Possible Action: Commissioner Perez shared the chairs he was looking into was no longer available. Commissioner Gamez will follow-up on searching for conference room chairs

#### New Business:

- DIF Update and Possible Action: Commissioner Gamez reported he spoke with Matt Kwota, BAE and received information on a new law change as of January 1, 2022, the DIF study update is now eight years instead of five.
- Discussed 2022-23 Budget as an agenda item for next month's meeting.

Adjournment and set schedule for next meeting: A Special Meeting is tentatively scheduled on May 23, 2022, at 5:30 PM. The next regular meeting is scheduled on June 11, 2022, at 5:30 P.M. The meeting was adjourned at 7:39 P.M.

Respectfully submitted,

  
Sheryl Salgado, Clerk