

Knights Landing Fire Protection District
P.O. Box 578
Knights Landing, CA 95645
MINUTES – DECEMBER 12, 2022

The Board of Commissioners of the Knights Landing Fire Protection District met in a regular session on December 12, 2022, at the Knights Landing Fire Station. Commissioner Dan Gamez called to order at 5:34 P.M.

Commissioners present: Dan Gamez, Raul Cervantes, Willie Morales, Raymond Bivert and Carlos Perez.

Absent: None

Also present: Martin Jones, Fire Chief, Mike Vogl, Assistant Chief and Sheryl Salgado, Clerk

Introductions and Public Comment: None

Correspondence and Informational Items: Commissioner Gamez stated he spoke with the electrician on the cost to update the lighting. The electrician is temporarily scheduled to come out on December 13th to assess the work and provide an estimate.

The district received a letter from the State Controller's Office in regard to a new data exchange portal for the Government Compensation Report. The County files the report for the district. The Clerk will share the information with the County.

Chief's Report:

- Informational items and reports: Chief Jones reported he and Assistant Chief Mike Vogl had their first meeting with SCI Consultants. SCI Consultants the County contracted with to perform the Prop 218 Study. The Chief and Assistant Chief shared there will be multiple meetings. The consultants requested district information in which the Chief and Assistant Chief will need to gather. The Chief also shared they learned SCI also performs DIF studies.
- Building Permit Status: No Report
- Equipment Report: No Report
- Personnel Report: Chief Jones reported the Annual Fit Test is due and scheduled on December 16th at the Yolo Fire Station. Annual CPR and Frist Aide coming due after the first of the year, along with the Hose & Ladder Testing and Pump Testing.

Approval of November 14, 2022, Regular Meeting Minutes:

Motion made to approve November 14, 2022 regular meeting minutes as corrected.

Motion: Morales. Second: Perez. Motion: Unanimously carried.

Financial Business: Review and approve bills, receive checks for deposit, transfer funds, consider purchases, review financial reports including budget by line. Received a DIF check in the amount of \$99.75

Motion made to approve December invoices as presented in the amount of \$3,734.45

Motion: Morales. Second: Bivert. Motion: Unanimously carried.

Emergency Reporting Options Update and Possible Action: Chief Jones reported still in process of obtaining the tablet. Last month he reported the bracket was in, but it was for a different customer. Still waiting on the bracket to come in.

NIFERS Reporting: Chief Jones reported that Assistant Chief Vogl did some inquiring and learned there is a secondary website in which a profile and account will need to be created. This will allow the district's reporting to upload to NIFRS from ESO. The Chief and Assistant Chief will continue to work on this matter.

Ice Machine Update and Possible Action: Chief Jones had not update on the cost of replacing the current ice-machine. The Chief will contact South River Ice to service the current ice-machine.

Old Business:

- DIF Discussion: No update

New Business: None

Adjournment and set schedule for next meeting: The next regular meeting is scheduled on January 9, 2023, at 5:30 P.M. The meeting was adjourned at 6:20 P.M.

Respectfully submitted,


Sheryl Salgado, Clerk