

Knights Landing Fire Protection District
P.O. Box 578
Knights Landing, CA 95645
MINUTES – September 12, 2022

The Board of Commissioners of the Knights Landing Fire Protection District met in a regular session on September 12, 2022, at the Knights Landing Fire Station. Commissioner Dan Gamez called to order at 5:38 P.M.

Commissioners present: Dan Gamez, Raul Cervantes, Carlos Perez and Willie Morales
Absent: Raymond Bivert

Also present: Martin Jones, Fire Chief, Mike Vogl, Assistant Fire Chief, Sheryl Salgado, Clerk and Tanya Meyer, Yolo County Resource Conservation District

Introductions and Public Comment: Tanya Meyer, Yolo County Resource Conservation District “YCRCD” introduced herself.

Correspondence and Informational Items: Received a letter from Mattos Appliance and Ice, Rod Mattos is retiring and sold his business to Austin and Rebekah Hill, South River Ice. The new business owner starts on September 1, 2022. Commissioner Perez reported all current information was provided to PG&E for Public Safety Power Shutoff Program. Commissioner Morales reported there was an issue with the Post Office not receiving the district’s annual fee on time. The warrant was mailed from the County, but the Post Office didn’t receive it. He and Sheryl Salgado, Clerk resolved the issue. Commissioner Gamez reported when he went to order the conference chairs, he was notified the chairs are no longer available. He will continue to search for replacement chairs.

Yolo County Fire Safe Council-Tanya Meyer: Ms. Meyer spoke about the Yolo County Fire Safe Council, what a Fire Safe Council is, their mission and plan. YCRCD is working with the Yolo County Office of Emergency Services to create a Community Wildfire Protection Plan “CWPP”. The CWPP works with communities living within wildfire sites to identify hazards and risks from wildfire. Which may provide funding opportunities to implement a plan. Assists with strategies for fuel reduction projects. Assists with creating Community Fire Safe Councils. Ms. Meyer plans to meet with all Yolo County fire districts within the wildfire areas. She recently met with Chief Jones and Assistant Chief Vogl.

Chief’s Report:

- Informational items and reports: Chief Jones reported they have been training with the fire district JOA partners. He and Commissioner Perez responded to the County’s Prop 218 Survey from SCI Consultants.
- Building Permit Status: Chief Jones stated he has not heard from Agave Builders on the NSF check.
- Equipment Report: Chief Jones informed the commissioners the Command Vehicle the Command Vehicle was broken into and needed new keys to the doors and ignition along with a recent tire repair.
- Personnel Report: Chief Jones reported there was currently 14 volunteers on the roster.

Approval of August 8, 2022, Regular Meeting Minutes:

Motion made to approve August 8, 2022 regular meeting minutes as corrected.

Motion: Morales.

Second: Perez.

Motion: Unanimously carried.

Financial Business: Review and approve bills, receive checks for deposit, transfer funds, consider purchases, review financial reports including budget by line. Sheryl Salgado, Clerk reported the County closed fiscal year 2021-22 on Friday, September 9th. Discussed MASSA insurance annual billing. Discussed paying the website provider annually. No action taken at this time. Also discussed the purchase of an ice machine. Chief Jones will look into the cost and report back.

Motion made to approve September invoices as presented in the amount of \$12,237.88

Motion: Morales.

Second: Cervantes.

Motion: Unanimously carried.

Development Impact Fee Annual Report Update, Review and Possible Action: Carry over until next month.

Emergency Reporting Options and Possible Action: Chief Jones proposed purchasing two notebooks or Ipads and two hotspots to have installed into two vehicles allowing for better communications with YECA and also utilizing the full ability of Emergency Reporting. Received cost estimate of equipment and monthly hotspot service from AT&T and T-Mobile. AT&T provided a cost of \$290 per month. T-Mobile cost was \$40.00 per month for the hot spots and a one-time cost of \$1715.19. Discussion was held. The Commissioner was in favor of the idea. An estimate of installation of equipment into the vehicle is also needed. Continue discussion next month.

Old Business:

- Building Improvements/Maintenance Update: No updates at this time.
- DIF Discussion: No update, Chief Jones continues his research on other consulting firms.

New Business: Continue discussion on Ice Machine next month.

Adjournment and set schedule for next meeting: The next regular meeting is scheduled on October 10, 2022, at 5:30 P.M. The meeting was adjourned at 7:12 P.M.

Respectfully submitted,


Sheryl Salgado, Clerk