

Knights Landing Fire Protection District
P.O. Box 578
Knights Landing, CA 95645
MINUTES – June 9, 2025

The Board of Commissioners of the Knights Landing Fire Protection District met in a regular on June 9, 2025 at the Knights Landing Fire Station. Commissioner Willie Morales called the meeting to order at 5:35 P.M.

Commissioners present Willie Morales, Carlos Perez, Raul Cervantes, and Eric Bell.

Absent: Raymond Bivert

Also present: Martin Jones, Chief, and Sheryl Salgado, Clerk of the Board.

Introductions: Alex Ingman, Resident Deputy Sheriff

Public Comments: None

Correspondence and Informational Items: None

Chief's Report and Possible Action:

- Informational items and reports- Chief Jones stated he, Chris Rice, Yolo County Code Enforcement and Alex Ingman, Resident Deputy Sheriff, are working together to address properties in the district that have neglected follow County Code and have become serious fire issues. Chief also shared a representative from GSRMA came performed a walkthrough at the firehouse per his request. There were a few recommendations of which will be addressed. He shared there has been discussion with Chief Green from Madison Fire District who would like to join JOA with Knights Landing Fire District, Yolo Fire District, Zamora Fire District, and Dunnigan Fire District. He completed ISO review and looks positive. The Department assisted RD 108 with a controlled burn of the levee. There were a couple of grants, PG&E of which did not pertain to district uses and the State Farm Grant (\$10 thousand matching funds). There is a training Board Responsibility on June 18, 2025 via Zoom.
- Building Permit Status: Nothing to report.
- Equipment Report:
 - Water Tender Update and Possible Action- A couple items on back order, but the company is still working on the apparatus.
 - E8 and E209 Annual testing. Annual Bit Inspection is currently under way.
 - Brush rig- recall- waiting on part.
- Personnel Report: Continuing two trainings a month.

Reading and Approval of May 12, 2025 Regular Meeting minutes and May 15, 2025 Special Meeting minutes.

Motion made to approve May 12, 2025 Regular Meeting Minutes and May 15, 2025 Special Meeting Minutes corrected.

Motion: Perez.

Second: Bell.

Motion: Unanimously carried.

Financial Business: Review and approve bills, receive checks for deposit, transfer funds, consider purchases, review financial reports by line item. Received \$150 check from the billing of direct assessment.

Motion made to approve payment of bills in the amount of \$21,179.75 as presented.

Motion: Perez.

Second: Bell.

Motion: Unanimously carried.

2025-26 Budget Discussion and Possible Action: Sheryl Salgado, Clerk presented a draft 2025-26 Budget. A review and discussion took place. No Action taken at this time.

Review of 2025-26 Authorization Form: Authorization Forms reviewed and completed. The Clerk will submit to the County.

Consider Resolution 2025-03 Requesting Collections for Fire Assessment on the Yolo County Tax Roll. Commissioners reviewed Resolution 2025-03.

Motion made to adopt Resolution 2025-03 requesting fire assessment to be enrolled and collected on the Yolo County secured tax roll.

Motion: Perez.

Second: Bell.

Motion: Unanimously carried.

Consider Resolution 2025-04 Intention to Continue KL Fire Assessment 2024 for FY 2025-26: Commissioner reviewed staff report.

Motion made to adopt Resolution 2025-04 to continue 2024 KL Fire Assessment in FY 2025-26.

Motion: Perez.

Second: Bell.

Motion: Unanimously carried.

Consider Resolution 2025-05 Requesting Collections for Fire Assessment on the Yolo County Tax Roll. Commissioners reviewed Resolution 2025-05.

Motion made to adopt Resolution 2025-05 requesting 2024 Fire Assessment to be enrolled and collected on the Yolo County secured tax roll.

Motion: Perez.

Second: Bell.

Motion: Unanimously carried.

Tablet/Tablet Command Discussion and Possible Action: Chief Jones informed the Board the grant supplementing the funding the tablets was not awarded for FY 2025-26. He went onto explain how the tablets have assisted communication with fire responses. He requested the Board to consider adding tablets in three additional apparatuses. The license cost is \$750 per tablet. There will be an estimated one-time cost of \$2100.00 for the tablets. And the monthly service of around \$65.00. After a discussion a motion was made.

Motion made to move forward increasing the district's tablet/tablet command in three additional apparatuses.

Motion: Perez.

Second: Bell.

Motion: Unanimously carried.

Website Update and Possible Action: No update at this time,,

MASA Discussion and Possible Action: A review and update was completed. Updated information was submitted.

Review Chief and Clerk of the Board Salary and Possible Action: No action was taken. Item Tabled until next meeting.

Firefighter Position (Part-time/Full-time) Discussion and Possible Action: Discussion held on part-time person and how to staff the station.

- Employee Handbook Discussion, Update and Possible Action: A review of the handbook took place. Continuation at next meeting. .
- Policy Discussion No update
- Workplan Discussion, Update and Possible Action: No update.

New Business: Deputy Alex Ingman provided information on Rural Residential Task Force. The Task Force addresses hazardous properties, code enforcement and law enforcement. Supervisor Barjas supports the Task Force. More information to follow.

Special Meeting on June 12, 2025 to address Weed Abatement on three additional parcels and review of the Notice to Destroy Weeds addressed at the Special Meeting on May 15, 2025.

Adjournment and set schedule for next meeting: The next regular meeting is scheduled on July 14, 2025 at 5:30 P.M. and a special meeting on June 12, 2025 at 5:30 P.M. The meeting was adjourned at 7:28 P.M.

Respectfully submitted,


Sheryl Salgado, Clerk