

Knights Landing Fire Protection District
P.O. Box 578
Knights Landing, CA 95645
MINUTES – July 11, 2022

The Board of Commissioners of the Knights Landing Fire Protection District met in a regular session on July 11, 2022, at the Knights Landing Fire Station. Commissioner Dan Gamez called to order at 5:36 P.M.

Commissioners present: Dan Gamez, Willie Morales, Raul Cervantes, Carlos Perez, Raymond Bivert

Absent: None

Also present: Mike Vogl, Assistant Fire Chief and Sheryl Salgado, Clerk.

Introductions and Public Comment: None

Correspondence and Informational Items: Commissioner Bivert inquired on Fire Suppression Fees charged to special district, specifically Knights Landing Cemetery District. Discussion held on all public agencies located in the fire district's jurisdiction are responsible to pay fire suppression fees. Received a notice the Biennial Notice from County Counsel, due October 2022.

Chief's Report:

- Informational items and reports: Assistant Chief Vogl reported the levee and three lots from Agave Builders were cleared on June 18. One more area to be cleared.
- Building Permit Status: Assistant Chief Vogl to meet with Agave Builders on July 12, 2022 to collect Development Impact Fees on three lots.
- Equipment Report: Assistant Chief Vogl reported maintenance completed on Water 9. Continuing to obtain information and quote for a new water tender.
- Personnel Report: Assistant Chief Vogl reported two possible candidates.

Weed Abatement Update and Possible Action: No update at this time.

Approval of June 13, 2022, Regular Meeting Minutes:

Motion made to approve June 13, 2022, regular meeting minutes.

Motion: Perez. Second: Morales. Motion: Unanimously carried.

Financial Business: Review and approve bills, receive checks for deposit, transfer funds, consider purchases, review financial reports including budget by line. Received a check in the amount of \$150 for DIF.

Motion made to approve June invoices as presented in the amount of \$3883.50 and July invoices as presented in the amount of \$13,493.65

Motion: Perez. Second: Morales. Motion: Unanimously carried.

Upon budget review, adjustments were made as follows: Increase account revenue received 402020-Other Counties & Cities-Yolo County in the amount of \$16,283.00. Increase Total Services and Supplies in the amount of \$9000 total- account 501010- Clothing and Personal

Supplies in the amount of \$7000, increase account 501080- Medical, Dental & Lab Supplies in the amount of \$1000, increase account 501152- Professional & Special Services-Information Tech Services in the amount of \$1000. Increase Total Capital Assets, account 503071 Equipment Vehicle in the amount of \$1403.

Motion made to adopt 2021-22 Budget adjustments increasing revenue in the amount of \$16,283.00 and increase expenditures in the amount of \$10,403.

Motion: Morales Second: Cervantes. Motion: Unanimously approved.

Review, Update and Possible Action- 2022-23 DFS Forms: Reviewed and completed 2022-23 DFS forms.

Consider Resolution 2022-04 Requesting Collection of Charges on the County Secured Property Tax Roll and Possible Action: Correction to the Resolution to be considered, agenda listed 2022-03; should have been listed as 2022-04. Resolution was reviewed.

Motion made to adopt Resolution 2022-04.

Motion: Morales Second: Perez. Motion: Unanimously approved.

Old Business:

- Replace Conference Chairs-Commissioner Gamez presented information and prices on several different chairs. Commissioner Gamez shared he is having difficulty of finding office chairs locally. Commissioner Gamez will order a chair enabling everyone to view the chair.
- Building Improvements/Maintenance Update: Commissioner Gamez stated the electrical was no completed, due to electrician. Chief Jones spoke with Commissioner Gamez, he suggested it may be advantageous to focus on replacing the roll-up doors. After discussion it was the consensus of the commissioners to look into replacing the roll-up doors.
- DIF Discussion: Commissioner Gamez stated he contact Mr. Kowta and there seems to be confusion with Mr. Kowta of when the District and County approved the previous study. Commissioner Gamez will reach out to Mr. Kowta again.
- Update and Discussion on Tax Defaulted Property and Possible Action: The County has not provided any updated information as to date on the property.

New Business:

- Biennial Conflict of Interest Review to be completed by October 2022.
- Commissioner Morales will be out of the area at the next meeting.

Adjournment and set schedule for next meeting: The next regular meeting is scheduled on August 8, 2022, at 5:30 P.M. The meeting was adjourned at 8:32 P.M.

Respectfully submitted,


Sheryl Salgado, Clerk