

**Knights Landing Fire Protection District**  
**P.O. Box 578**  
**Knights Landing, CA 95645**  
**MINUTES – July 8, 2024**

The Board of Commissioners of the Knights Landing Fire Protection District met in a regular session on July 8, 2024, at the Knights Landing Fire Station. Commissioner Willie Morales called the meeting to order at 5:31 P.M.

Commissioners present Willie Morales, Carlos Perez, Raymond Bivert, Raul Cervantes, and Eric Bell

Absent: None

Also present: Martin Jones, Chief , Mike Vogl, Assistant Chief and Sheryl Salgado, Clerk of the Board and Jafeez Rehman a property owner in the Knights Landing Fire Protection District

Introductions: Mr. Rehman introduced himself.

Public Comment: Mr. Rehman stated he owned property in the district and is in the process of building a 6000 square foot building for his farm equipment. He is attending tonight's meeting to discuss the development impact fee "DIF". He stated a few years back the DIF charges were less. He and his builder are working with the County to re-file the permit for Ag. It was explained to Mr. Rehman, there was an updated DIF study completed since the last time he pulled a permit to build. No resolution at this time as it was not an agenda item. Mr. Rehman will contact the Fire Chief on the permit status.

Correspondence and Informational Items: Prop 65 notice from Interstate Propane. Also received a new Insurance Certificate. The district's email on the district's website: [klfpd2021@gmail.com](mailto:klfpd2021@gmail.com) Commissioner Perez will ensure it is working and will monitor. Commissioner Morales shared he will not be at the next meeting. 8

Chief's Report:

- Informational items and reports: Chief Jones reported the volunteers completed Fireworks booth. West Plainfield Fire Protection District is looking for a new fire chief. Chief Rita is leaving at the first of the year.
- Building Permit Status: Chief stated the County issued a stop work over for the third time on a property located in the district inside the Knights Landing Community. No update on the Reed Street properties.
- Equipment Report: Chief Jones reported Brush 9 returning to Cascade Fire in Oregon due to pump issues. The Sales Representative is scheduled to take the vehicle up on one day and return it the next.
- Personnel Report: One volunteer who has been on leave of absence turned in resignation.
- Quarterly STATS report- Assistant Vogl presented June STATS report. He will provide additional reports at the next regular meeting.

Weed Abatement Update and Possible Action: Chief Jones reported 25 parcels remain a hazard as no abatement has been completed on these parcels. Commissioners reviewed and discussed the list .

Motion made to adopt the Abatement Order as written.

Motion: Perez

Second: Cervantes.

Motion: Unanimously carried.

Sacramento Sierra Arson Task Force and Possible Action: Continued until next meeting

Reading and Approval of June 10, 2024 Regular Meeting Minutes.

Motion made to approve June 10, 2024 regular meeting minutes as presented.

Motion: Bivert.                      Second: Bell.                      Motion: Unanimously carried.

Financial Business: Review and approve bills, receive checks for deposit, transfer funds, consider purchases, review financial reports including budget by line. Received \$34,600.59 from the County- Prop 218 contingency for fiscal year 2023-24 and \$800 check from the County for the storage and transportation of flood material. 2023-24 invoices were presented in the amount of \$5915.88 and 2024-25 invoices were presented in the amount of \$32,700.00 Also reviewed the Annual District Officials form. The Clerk will submit the completed form to the County.

Motion made to approve payment of \$5915.88 for 2023-24 invoices and \$32,700.00 for 2024-25 invoices as presented

Motion: Cervantes.                      Second: Perez.                      Motion: Unanimously carried.

2024-25 Authorization Form. Commissioners discussed it was the consensus to included Commissioner Morales and Perez along with Sheryl Salgado, Clerk on the form.

Motion made to Adopt the 2024 Authorization form to list Commissioners Perez and Morales and Sheryl Salgado, Clerk.

Motion: Bivert.                      Second: Cervantes.                      Motion: Unanimously carried.

Consider Resolution 2024-04 Requesting Collection charges on the Yolo County Tax Roll and Possible Action: Reviewed and discussed Resolution.

Motion made to Adopt Resolution 2024-04.

Motion: Perez                      Second: Bell                      Motion: Unanimously carried.

2024-25 Budget Review and Possible Action: Sheryl Salgado, Clerk presented the draft 2024-25 Budget. A review and discussion on the 2024-25 budget was held.

Motion made to adopt 2024-25 Budget in the amount of \$138,250.00

Motion: Perez                      Second: Bivert                      Motion: Unanimously carried.

Prop 218 Discussion and Possible Action: Chief Jones stated the ballots are out and some ballots have been received. He secured a ballot box from the County Election Office to hold the ballots. Jeanette Hynson, SCI consultant will be present at the August 12th meeting when the ballots will be tallied by SCI.

Old Business:

Update and Discussion on Ice Machine and Possible Action: Commissioner Morales stated he reached out to Sacramento Ice again and inquired on a reduced cost. They could on reduce the cost to \$7000.00. He also stated he researched the cost if the ice machine was purchased from a restaurant supply company. The cost would be around \$6000.00 without installation cost. Commissioners discussed and it was decided to return discussing at the end of 2024-25, if budget permits.

MASA Discussion and Possible Action: Commissioner Morales contacted MASA directly. He was informed that Tony Uriste is no longer with the company. He explained the invoice issue. MASA asked him to send the updated rooster directly to the main office. And an updated invoice would be issued. The estimated cost is around \$3040.00 annually.

New Business: Public Comment Policy. The Commissioners will hold a Special Meeting on July 15, 2024 at 5:30 PM to discuss Public Comment Policy.

Adjournment and set schedule for next meeting: The next regular meeting is scheduled on August 12, 2024 at 5:30 P.M. The meeting was adjourned at 7:26 P.M.

Respectfully submitted,

  
Sheryl Salgado, Clerk