

Knights Landing Fire Protection District
P.O. Box 578
Knights Landing, CA 95645
MINUTES – April 12, 2021

The Board of Commissioners of the Knights Landing Fire Protection District met in a regular session on April 12, 2021 at the Knights Landing Fire Station. The meeting was called to order at 5:34 P.M.

Commissioners present: Dan Gamez, Willie Morales, Raymond Bivert and Timothy Frank

Absent: None

Vacant: One

Also present: Mark Richter, Commissioner- Robbins Fire District, Sam Martin, Commissioner- Robbins Fire District, Anthony VanRuiten, Commissioner- Robbins Fire District, Raul Cervantes, Martin Jones Acting Fire Chief, and Sheryl Hardy-Salgado, Clerk

Introductions and Public Comment: Introductions were done of all present.

Robbins Fire District Calls/Response Update: A discussion was held on the needs of each fire district and possibilities of sharing services. Commissioner Richter shared he spoke with the Sutter Fire Chief and the estimated cost of a full-time fire fighter is around \$50,000 an increase cost from the previous last discussion. Commissioner Richter suggested scheduling another meeting and inviting the Sutter Fire Chief to attend. Commissioner Frank suggested inviting Yolo Fire District's commissioners to attend, as well. Suggested dates to meet were May 24th or 25th.

Correspondence and Informational Items: Letter dated March 19, 2021 from Yolo County Assessor Office in regards to Prop 19. Letter received too late to attend the Board of Supervisors meeting. Also, received was a letter from U S Census Bureau.

Chief's Report:

- Informational items and reports: Acting Chief Jones informed commissioner the property owner who has a lien on their properties due to prior year weed abatement will be satisfying the lien through title process.
- Building Permit Status: Acting Chief is also working with a builder on development impact fees for two parcels.
- Equipment Report: Brush 9 exhaust system was modified in order to ventilate out the garage.
- Personnel Report: Two new volunteers started recently and received four more applications.
- Training: April trainings are scheduled.

Approval of March 6, 2021 Regular Meeting Minutes:

Motion made to approve March 6, 2021 regular meeting minutes.

Motion: Bivert.

Second: Gamez.

Motion: Unanimously carried.

Motion made to approve March 9, 2021 special meeting minutes.

Motion: Morales. Second: Bivert. Motion: Unanimously carried.

Financial Business: Review and approve bills, receive checks for deposit, transfer funds, consider purchases, review financial reports including budget. Budget Report was reviewed by line item.

Motion made to approve payment of invoices as presented in the amount of \$5,633.93

Motion: Bivert. Second: Morales. Motion: Unanimously carried.

Motion made to adjust budget: Increase Current Secured Revenue \$5000.00; increase Development Impact Fee Revenue \$22,000.00; decrease Development Impact Fees Restricted \$7085.00; decrease Capitol Asset Replacement Restricted \$89,820.00; decrease Fund Balance \$70,860.00

Motion: Morales. Second: Bivert. Motion: Unanimously carried.

Prop 172, Update, Discussion and Possible Action: No Update.

Weed Abatement Discussion and Possible Action: Acting Chief reminded commissioners that it was time to send notices to those property owners who have not addressed the hazardous vegetation growth. Commissioner Gamez stated he would take on the project.

Grass 9 Discussion and Possible Action: Discussed the need to provide a release of liability letter and DMV form to the fire district receiving the equipment. Commissioner Frank will ensure the documents are in order.

Old Business:

- Vacant Commissioner Seat: Position continues to be vacant. Raul Cervantes may be interested in filling the position.
- Website Update and Possible Action: No Update
- Injury Illness Prevention Plan Policy Review and Possible Action: No update
- Fuel Card Update and Possible Action: Commissioner Morales stated all documents are completed and will be submitted to the company.

New Business: No New Business

Adjournment and set schedule for next meeting: The next regular meeting is scheduled on May 20, 2021 at 5:30 P.M. The meeting was adjourned at 7:40 P.M.

Motion: Bivert. Second: Gamez. Motion: Unanimously carried

Respectfully submitted,


Sheryl Salgado, Clerk