

**Knights Landing Fire Protection District**  
**P.O. Box 578**  
**Knights Landing, CA 95645**  
**MINUTES – JUNE 12, 2023**

The Board of Commissioners of the Knights Landing Fire Protection District met in a regular session on June 12, 2023, at the Knights Landing Fire Station. Commissioner Willie Morales called to order at 5:45 P.M.

Commissioners present Willie Morales, Raymond Bivert and Carlos Perez.

Absent: Raul Cervantes

Also present: Martin Jones, Chief, Mike Vogl, Assistant Chief and Sheryl Salgado, Clerk

Introductions: None

Public Comment: None

Open Commissioners position and Commissioners Discussion and Possible action for Chairperson. A discussion took place in regard to filling the Chairperson's position.

Motion made to appoint Willie Morales as Chairperson.

Motion: Perez.                      Second: Bivert.                      Motion: Unanimously carried.

Correspondence and Informational Items: Sheryl Salgado, Clerk reported she attended the County's INFOR training.

Chief's Report:

- Informational items and reports: Chief Jones reported Verkata is scheduled to come out to the fire station on June 15, 2023 and assess the property and provide an estimate for security cameras. This is to replace the current security cameras. Two parcels from the original Weed Abatement process have not cleared their property. The Chief will look into hiring someone to abate the two parcels that have not been cleared.
- Building Permit Status: Chief Jones has not contacted the builder in regard to the stale dated check. Nothing else to report at this time.
- Equipment Report: Chief Jones reported E9 and 209 were in the shop for repairs. Engine 9 water leak was repaired. However, 209 will need to go return for repairs. The company is no longer doing this type of repair. The Annual BIT inspection is scheduled for later this month. Command 9 needed radiator repair and a new battery.
- NIFRS Reporting Status: Nothing to report.
- Personnel Report: Chief Jones shared one volunteer joined. Another possible candidate is scheduled to attend tonight's meeting.
- Monthly STATS Report: Assist Chief Vogl presented the May's STATs report.

Approval of May 8 2023, Regular Meeting Minutes and May 12, 2023 Special Meeting Minutes:

Motion made to approve May 8, 2023 regular meeting minutes as corrected and May 12, 2023 Special Meeting Minutes.

Motion: Perez.                      Second: Bivert.                      Motion: Unanimously carried.

Financial Business: Review and approve bills, receive checks for deposit, transfer funds, consider purchases, review financial reports including budget by line. Sheryl Salgado, Clerk reported a \$50.00 check was received from KLCSD for fire suppression fees. Also, reported that \$360.00 fire suppression fees were outstanding: Knights Landing Cemetery District, Woodland School District, Yolo County Housing and the County Library.

Motion made to approve May invoices as presented in the amount of \$7487.96

Motion: Perez                      Second: Bivert.                      Motion: Unanimously carried.

Review and Discuss 2023-24 Budget and Possible Action: Sheryl Salgado, Clerk presented for review 2022-23 projected year end budget and the draft 2023-24 budget. The 2022-23-year end budget was reviewed and discussed. And the 2023-24 draft budget was reviewed by line item and major object. A discussion was held.

Motion was made to adopt the 2023-24 Budget in the amount of \$133,425.

Motion: Perez                      Second: Bivert.                      Motion: Unanimously carried.

Consider Weed Abatement Order and Possible Action: Chief Jones reported that he missed County Counsel's deadline to submit the parcel information from the May 12<sup>th</sup> Special Meeting. documents to County Counsel. The process will need to start over.

Prop 218 Discussion and Possible Action: No Update.

Old Business:

- DIF Update and Possible Action: Commissioner Perez reported he has been working with Mr. Small and providing necessary information. There is only a couple more items to be submitted.
- Fleet Fuel Cards Update and Possible Action: Commissioner Morales reported additional information was requested and he is gathering the data and will provide to the company

New Business: None

Closed Session Pursuant to Government Code Section 54957:

Motion made to close Public Meeting and open Closed Session at 7: 25 P.M.

Motion: Bivert                      Second: Perez                      Motion: Unanimously carried.

Close Session Report

Motion made to close the Closed Session and Open Public Session and Report on Closed Session at 7:45 P.M.

Motion: Bivert                      Second: Perez                      Motion: Unanimously carried.

Nothing to report.

Adjournment and set schedule for next meeting: The next regular meeting is scheduled on July 10, 2023, at 5:30 P.M. The meeting was adjourned at 7:46 P.M.

Respectfully submitted,

  
Sheryl Salgado, Clerk