

Knights Landing Fire Protection District
P.O. Box 578
Knights Landing, CA 95645
MINUTES – August 9, 2021

The Board of Commissioners of the Knights Landing Fire Protection District met in a regular session on August 9, 2021 at the Knights Landing Fire Station. The meeting was called to order at 5:34 P.M.

Commissioners present: Timothy Frank, Willie Morales, Dan Gamez and Raymond Bivert

Absent: None

Vacant: One

Also present: Martin Jones, Acting Fire Chief, and Sheryl Hardy-Salgado, Clerk, Raul Cervantes and Robbins Fire District Commissioners: Sam Martin, Mark Richter and Anthony Van Ruiten.

Introductions and Public Comment: Commissioner Frank introduced the Robbins Fire Commissioners.

Correspondence and Informational Items: Received Golden State Certificate of Coverage.

Robbins Fire District Update and Possible Action: Robbins Fire Commissioners provided an update on the status of Robbins Fire District.

Closed Session 6:22 P. M.

Nothing to report from Closed Session. 6:30 P.M.

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Chief's Report:

- Informational items and reports: Acting Chief Martin reported there has been an unusual volume of Haystack Fires. Due to the drought there has been 16 abandoned cars discovered in the water ways throughout the district.
- Building Permit Status: No Update
- Equipment Report: All equipment in service.
- Personnel Report: Received resignation from on volunteer.
- Training: No update.

Approval of July 12, 2021 Regular Meeting Minutes:

Motion made to approve July 21, 2021 regular meeting minutes.

Motion: Morales. Second: Bivert.

Motion: Unanimously carried.

Financial Business: Review and approve bills, receive checks for deposit, transfer funds, consider purchases, review financial reports including budget. The County has not closed fiscal year 2020-21 as to date. A \$2187.50 check was received for weed abatement lien.

Motion made to approve invoices as presented in the amount of \$2847.53.

Motion: Morales. Second: Bivert. Motion: Unanimously carried.

Review and Approve Resolution Requesting Benefit Assessment Charges Collected on the Tax Roll and Possible Action:

Motion made to adopt Resolution 2021-08 enrolling direct charges on the Yolo County Secured Tax Roll.

Motion: Morales Second: Bivert Motion: Unanimously carried.

Fire Chief Position Discussion and Job Description and Possible Action: Commissioner Frank presented a draft job description for review. Reviewed and discussed will discuss further at the next meeting.

Prop 172, Update, Discussion and Possible Action: Acting Chief Jones reported provided requested information and reports to the fire district committee.

Weed Abatement Discussion and Possible Action: No Update

Grass 9 Discussion and Possible Action: Waiting on the transport company to pick up vehicle.

Old Business:

- Vacant Commissioner Seat: Raul Cervantes is scheduled to be appointed at the August 31, 2021 meeting.
- Injury Illness Prevention Plan Policy Review and Possible Action: Commissioner Gamez continues to work on the draft IIP.
- Fuel Card Update and Possible Action: Commissioner Morales reported he contacted the company and is waiting on response. The manager was on vacation and there seem to be new staff.

New Business: No New Business

Adjournment and set schedule for next meeting: The next regular meeting is scheduled on September 13, 2021 at 5:30 P.M. The meeting was adjourned at 7:23 P.M.

Motion: Bivert. Second: Morales. Motion: Unanimously carried

Respectfully submitted,


Sheryl Salgado, Clerk