

Knights Landing Fire Protection District P.O.
Box 578
Knights Landing, CA 95645
September 14, 2026

The Board of Commissioners of the Knights Landing Fire Protection District met in a regular meeting on September 14, 2026 at the Knights Landing Fire Station. Commissioner Willie Morales called the meeting to order at 5:40 P.M.

Commissioners present: Willie Morales, Eric Bell, Raymond Bivert, and Raul Cervantes.

Absent: Carlos Perez

Also present: Martin Jones, Chief, and Sheryl Salgado, Clerk of the Board

Introductions: None

Public Comments: None

Correspondence and Informational Items: Sheryl Salgado, Clerk stated the district received the 2026 Local Agency Biennial Conflict of Interest Code Review request from County Counsel after September's meeting agenda was posted. The form is due by October 1, 2026.

Motion made to add 2026 Biennial "Conflict-of-Interest to the agenda as an emergency item.

Motion: Bell

Second: Bivert

Motion: Unanimously carried.

Also received annual letter from Department of Water Resources, notifying the district's property is located in a flood zone.

Chief Jones shared a two-phase road updated is scheduled for the community. The first phase: September 15 – October 2; the second phase- November 2 – November 12.

Chief's Report and Possible Action:

- Informational items and reports- Chief Jones reported he secured a .gov email for the district. The district's new email address is knightslandingfire.gov. Also set up email addresses in Google workplace for the Board of Commissioners, Chief, Assistant Chief, Clerk of the Board of Commissioners, and volunteers. There are six workspaces set up, with a share drive. Additional workspaces can be added, if necessary. Chief Jones has also been working with Raul Cervantes Jr on the website.
- Chief Jones attended a meeting with LAFCo in regard to the upcoming MSR. He will be participating with the Chief's group. The first meeting is scheduled for next week via Zoom.
- Chief Jones also met with Jeff Small, Capitol PFG. Capitol PFG assists in creating a Solar and Battery Storage Fire Readiness Program for fire districts/departments. The estimated consultant costs are \$5000.00
- The grant from Office of Traffic Safety is expected to be completed by the end of October. This grant is for the extrication tools.
- Chief discussed installation of blinds on the newly installed windows. The quote is an estimated cost of \$6339.00.

- Received an updated quote of \$6958.87 to install the exhaust system in the building that houses the Water Tender.
- Building Permit Status: None
- Equipment Report: All recalls completed on Brush 9. New tires on Engine 9. Water 9 has a small radiator leak. This repair can be completed in-house.
- Command Vehicle and Possible Action: Chief Jones stated it will be 30-60 days before Willow Oak Fire District is selling a 2008 Ford Expedition for \$6000.00 The Expedition can be the Command Vehicle will be releasing vehicle. No further update.
- Drone Update and Possible Action: Nothing report at this time. Training scheduled for November.
- Ice Machine and Possible Action: Mattos repaired ice-machine, still not repaired. Has not working properly. Company is increasing the monthly lease amount. Commissioner Morales will look into an ice-machine.
- Personnel Report: Chief stated shared one of the part-time firefighters is out on personal leave. Two volunteers are helping out. Chief Jones conducted interviews with four potential part-time firefighters. One is not available until mid-October.
- Employee Handbook Review: Nothing to report on the Dress Code update.

Reading and Approval of August 10, 2026 Regular Meeting.

Motion made to approve August 10, 2026 Regular Meeting Minutes as corrected.

Motion: Bivert. Second: Bell. Motion: Unanimously carried.

Financial Business: Review and approve bills, receive checks for deposit, transfer funds, consider purchases, review financial reports by line item. One \$15 check received.

Motion made to approve payment of September invoices as presented in the amount of \$36,495.40

Motion: Bell. Second: Cervantes. Motion: Unanimously carried.

CivicPlus Quote former Streamline Website Service and Support and Possible Action: Special meeting may need to be scheduled for this item.

ESO Reporting and Possible Action: Chief Jones reported the new reporting system cost is at an estimated \$1500.00/annually. He is demoing the new system.

Plexus Global Discussion and Possible Action: Chief Jones stated he contacted Plexus Global referred to from GSRMA. Plexus Global does national level background checks including DMV licensing. All avenues of employment checks, drug screening, post-accident screening. Chief to follow up and provide additional cost estimates.

GSRMA Insurance Policy Review: No update. Sheryl Salgado, Clerk, will complete the questionnaire with the assistance of the Fire Chief.

2026 Local Agency Biennial Conflict-of-Interest Code Review: Reviewed and discussed 2026 Local Agency Biennial Notice.

Motion made to complete the 2026 Local Agency Biennial Conflict of Interest Form and return to County Counsel.

Motion: Bell Second: Bivert Motion: Unanimously carried.

New Business: None

Adjournment and set schedule for next meeting: The next regular meeting is scheduled for October 12, 2026, at 5:30 P.M. The meeting was adjourned at 7:26 P.M.

Respectfully submitted,


Sheryl Salgado, Clerk